

Digital Documents On-Demand

No IT Costs, No Capital Spend,
No Hassle.

"Smart Business Solutions"

Simplify your business processes and cut costs

Digital Documents on-demand is a fully hosted service that automates everyday cumbersome business processes such as Expenses, Procurement and Human Resources. Removing costs and simplifying processes.

Easy to use and simple to set up, Digital Documents on-demand removes the necessity for IT personnel, hardware, maintenance costs or upgrades. With Digital Documents on-demand there is no capital spend and no IT costs. Just a simple fixed monthly fee and no hassle.

Digital Documents on-demand is built on the proven Softco R8 technology platform, which is installed in some of the world's largest organisations delivering proven, scalable, compliant access to billions of paper and electronic documents for thousands of users. Digital Documents on-demand incorporates a number of ready to go Software-as-a-Service (SaaS) applications, as well as the option to build your own tailored solution to meet your specific business needs.

How it Works

Digital Documents on-demand



All data is hosted in world-class data centres, providing Security, Redundancy and Connectivity

Secure and Compliant



All documents are captured on-site by the customer or by Digital Documents Ltd



Customer A
HR manager reviewing C.V.



Customer B
Finance manager approving purchases



Customer C
Employee completing expense reports

Business Solutions



Accounts Payable



Online Safe



Proof of Delivery



Expense Manager



Electronic Requisitions



Document Manager



Human Resources



Build Your Own

Authorised users have secure access to documents over the web
24/7 - 365 days

"The annual cost to own and manage software applications can be up to four times the cost of the initial purchase. As a result, companies end up spending more than 75% of their total IT budget just on maintaining and running existing systems and software infrastructure."

Gartner Research

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Businesses that need a signed delivery docket to receive payment for an invoice always run the risk of costly delays and mistakes. Every time an employee has to follow a paper trail and track down a document, it impacts on productivity and cash flow. To take people and paperwork out of the process, Smart PoD streamlines the procedure and improves visibility. Dockets are scanned into a central database and automatically linked to the corresponding invoice. In a customer dispute, queried documents can be instantly retrieved from the repository, viewed and emailed to the customer.

Companies with branch offices can share the documents electronically rather than rely on the post. The outcome is smoother transactions, better customer service

Key Benefits

- Reduce debtor days & increase cash flow
- Cut document storage and administration costs
- Improve customer service

View Flash
Demo Online



Proof of Delivery Process



Key Features

- real time access to all associated documents (Purchase Order, PoD, Invoice) using powerful search criteria
- reconcile daily delivery schedule – Missing Docket Report
- automatic document indexing available
- electronically store signed PoD's for instant retrieval and tracking
- reduction in time spent searching for missing documents

- print, fax or email any documents from the desktop
- streamlined end-to-end process providing improved operational efficiencies

“Softco technology has revolutionised how AR staff go about meeting their customers proof of delivery requirements”

- Heitons

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