

Digital Documents On-demand



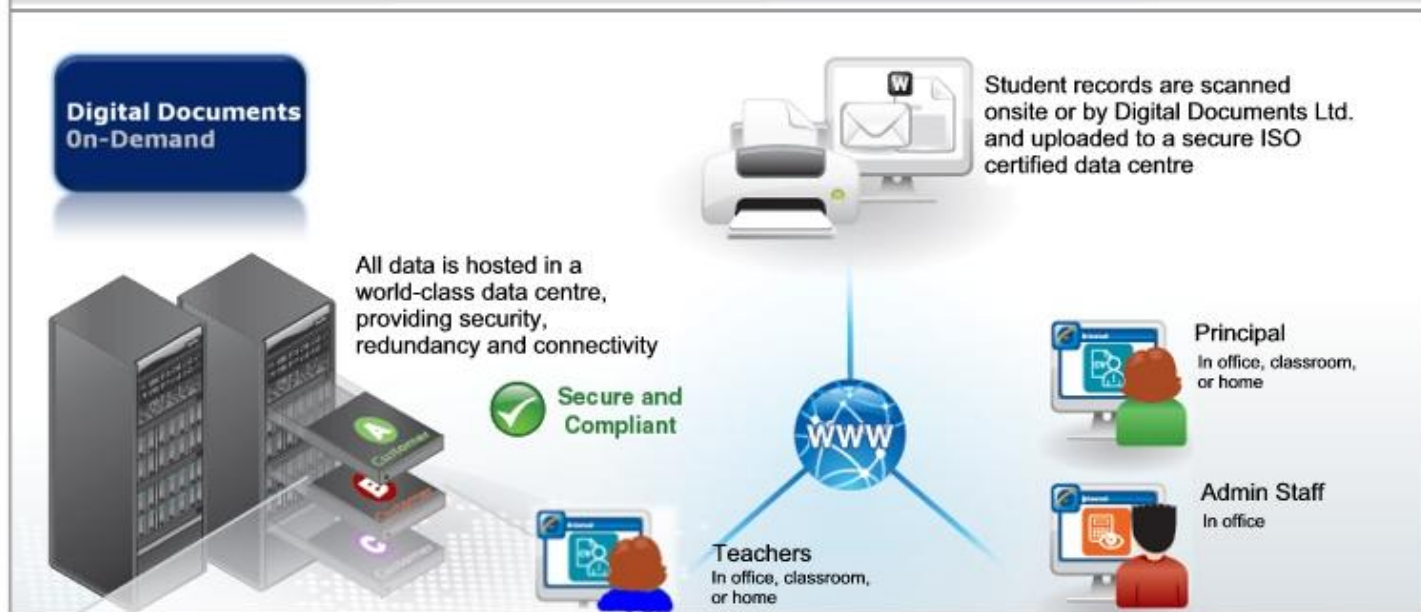
Traditionally student records have been stored in paper filing systems or computer hard drives. Although this has worked well in the past, these systems are not without their challenges and risks.

Easy to use and simple to set up, Digital Documents on-demand is a hosted service that enables secure access to student records from anywhere. Digital Documents on-demand will facilitate administration staff and teachers to view complete student records from the office,

classroom, or home. If necessary, other authorised colleagues can share access and collaborate on the same student record.

One major fear associated with traditional paper filing systems and computer hard drive storage systems, is the risk of fire or water damage. Digital Documents on-demand eliminates these risks.

How it Works



Key Features:

- ✓ Secure, confidential, and compliant
- ✓ Simple view, print and email functionality
- ✓ No hardware capital expenditure
- ✓ Maintains audit trail and version control regardless of disaster
- ✓ Proven technology used by leading organisations

Key Benefits:

- ✓ Instant access to student records, correspondence, notes etc. from anywhere
- ✓ Removes storage costs
- ✓ Protects student records in the event of disaster
- ✓ Low monthly cost
- ✓ Simple to use

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